



Student iPad Replacement Form



Please Sign and Return to your Building Computer Tech

Student Name		ID #		Grad Year	
Student Username		School			
Damaged Device Information					
Asset Tag	Serial Number		Occurrence	Fee (\$)	
Tech Notes: Describe damage and/or technical issue below			Building Tech		
Replacement Device Information – Temporary Checkout Device					
Temporary Checkout - Asset Tag/Serial Number			Replacement Device - Asset Tag/Serial Number		

The current iPad assigned to the student needs to be repaired/replaced due to damage, loss, stolen, or technical issue. iPad will be distributed to student upon receipt of this signed form and payment of any occurrence fees noted above. There are no fees associated with Technical Issues.

OCCURRENCE FEES	Damaged Device WITH INSURANCE	Damaged Device WITHOUT INSURANCE	INTENTIONAL DEVICE DAMAGE	STOLEN**/LOST DEVICE
First Occurrence	NO CHARGE	\$50	\$300*	With Ins. \$100 Without Ins. \$300**
Second Occurrence	\$50	\$100	\$300*	With Ins. \$100 Without Ins. \$300**
Third Occurrence	\$50	\$150	See Principal*	With Ins. \$100 Without Ins. \$300**
Broken Tempered Glass	Up to 2 Replacements	\$10	N/A	
Damaged/Lost Cable	Student is responsible for replacement with Apple OEM Cable			
Damaged/Lost Adapter	Student is responsible for replacement with Apple 10/12W OEM USB Power Adapter			
Damaged iPad Case	Student is responsible for replacement cost = \$30.00			
Broken Tempered Glass	\$5 Fee will apply to all breaks beyond the 3 rd occurrence with insurance.			
*Child may lose the option to bring their device home with INTENTIONAL DAMAGE occurrence **Stolen devices require a copy of a police report to be submitted to the building principal				

Pay fees by credit card or e-check through PaySchools. Cash or Check payments, (made payable to Troy School District), are accepted by your Building Secretary.

Parent/Guardian Signature: _____ Date ____/____/20____

Principal Signature (for Intentional Damage or Waived Fee): _____

Office Use Only – Payment Type Received				
<input type="checkbox"/> Fee Waived	<input type="checkbox"/> PaySchools	<input type="checkbox"/> Cash \$	<input type="checkbox"/> Check #	Amount \$